



Williamson Public Library

Board of Trustees

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Board of Trustees Meeting

Agenda

Thursday, January 18, 2024

4:30 PM

1. Call to order
2. Consent agenda
 - a. Approve minutes of prior meeting
 - b. Audit and approval of bills, payrolls and compensated time off
3. Reports to the Board
 - a. Treasurer's Report
 - b. Director's report
4. Old business
 - a. Tech Classes
 - b. Long Range Plan
 - c. Carpet Cleaning
 - d. Paychex
5. New business
 - a. 2024 Review of Personnel and Financial Policies
 - b. 2024 Closing of Financials
 - c. 2024 Reserves
 - d. 2024 Auditing 2024 and Financials and DLD & AUD Filing
 - e. 2024 Banks
 - f. 2024 Official Newspaper
 - g. 2024 Petty Cash Amount
 - h. 2024 Cash Up Amount
 - i. 2024 Trustee and Key Staff Conflict of Interest
 - j. 2024 Mileage Reimbursement
 - k. 2024 Allowable Pre-Pays
 - l. 2024 Official Signers
 - m. Cash register
 - n. Solar Eclipse 4/8/24
 - o. 2024 2 Hours of Required Trustee Training
6. Adjournment