

Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, May 18, 2023

3:30 PM

Present: President: M. Collins, N. Orbaker, Vice President, A. Prater, Secretary, K. Gray, Trustee C. Atwater, Trustee, Trustee: K. Gray, Director: K. Iraci,

Absent/Excused: Treasurer: J. Corteville

1. Call to order at: 3:43 pm
2. Public Participation: none
3. Consent agenda-

A. Approval of Minutes from Previous Meeting

MOTION TO APPROVE: RESOLUTION 2023-62A

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 ____ K.

Gray_____ offered the following motion and seconded by: ____N.

Orbaker_____

“Motion to approve the Minutes of the April 20, 2023 meeting.”

____5_ YES

____0_ NO

_____ Abstaining

B. Audit and Approval of Bills, Payrolls and Compensated Time Off

RESOLUTION 2023-63a

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 ____C.

Atwater_____ offered the following motion and seconded by: ____A.

Prater_____

“Motion to certify the Board auditing and approval of

1) Payment of Bills and Check Signing for 2023 Abstract (5) Prior to Payment
Totaling:\$7,783.97

2) 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee
Benefits and compensated time off for Abstract (5) (2023)
Totaling:\$21,323.35

5) Transfer of \$25,000 from Chase Operating to the Chase Payroll account to cover
payroll and benefit expenditures for Payrolls #11, and #12 and transfer of \$5,000
from the Operating account to the Voucher account to cover the warrant of bills on
Abstract 6 (2023), and the transfer of \$35,000 from CNB Operating to the Chase
Operating account.

3) Chase Bank and Canandaigua National Bank Statements for April 2023

4) Payroll Change reports Payroll 9 and Payroll 10 (2023).

5) Journal Change Entry report for April 20, 2023 – May 18, 2023.

6) April Collateralization Statement for Canandaigua National Bank and Trust.

7) Jumbo Municipal Certificate of Deposit April Statements“

 5 YES

 0 NO

 Abstaining

REPORTS TO THE BOARD

A. Treasurer's Report

MOTION TO APPROVE: RESOLUTION 2023-64

At a meeting of the Board of Trustees of the Williamson Public Library held at the
Williamson Public Library in Williamson, New York on May 18, 2023 N .

Orbaker _____ offered the following motion and seconded by: K .

Gray _____.

“Motion to approve the May Treasurer's Report.”

 5 YES

 0 NO

 Abstaining

b. Director's Report

MOTION TO APPROVE: RESOLUTION 2023-65

At a meeting of the Board of Trustees of the Williamson Public Library held at the
Williamson Public Library in Williamson, New York on May 20, 2023 N .

Orbaker _____ offered the following motion and seconded by: ___A.
Prater _____

“Motion to approve the May Director’s Report.”

___5___ YES ___0___ NO ___ ___ Abstaining

4. Old Business

A. Friends Book Sale

b. Bequest

MOTION TO APPROVE: RESOLUTION 2023-66

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 ___K.

Gray _____ offered the following motion and seconded by: ___N.
Orbaker _____

“Motion to approve opening a non-profit account with Ace Financial in order to cash out proceeds from the sale of a bequest in the form of stocks held by Ace Financial group from the estate of Ace Financial group’s client Jean Schyve and bequeathed to the Williamson Public Library. Michael Collins, Board President will serve as the authorized signer for the bequest. “

___4___ YES ___0___ NO ___1___ Abstaining

Talcott Resolution

MOTION TO APPROVE: RESOLUTION 2023-67

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 ___A.

Prater _____ offered the following motion and seconded by: ___K.
Gray _____

f. RRLC Capacity Building Grant and Survey

5. New Business

a. Five Year Board Term

MOTION TO APPROVE: RESOLUTION 2023-70

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 ____K.

Gray_____ offered the following motion and seconded by: __M. Collins_____

“Motion to approve the appointment of Nancy Orbaker to the Williamson Public Library Board of Trustees for a five-year term starting June 1, 2023 and commencing on May 31, 2028.”

 4 YES

 0 NO

 1 Abstaining

b. 2023-2024 Board Officers

MOTION TO APPROVE: RESOLUTION 2023-71

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 _____C.

Atwater_____ offered the following motion and seconded by: _____N. Orbaker_____

“Motion to approve Michael Collins as President of the Williamson Public Library Board of Trustees for June 1, 2023 through May 31, 2024.

 4 YES

 0 NO

 1 Abstaining

4 YES

1 NO

0 Abstaining

d. Maturing Municipal Certificates of Deposit

MOTION TO APPROVE: RESOLUTION 2023-75

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 C.

Atwater _____ offered the following motion and seconded by: N.

Orbaker _____

“Motion to approve the roll over the two Williamson Public Library’s Certificate of Deposits maturing on May 19, 2023 for new terms for 90 days at 4.90% interest upon maturity.

5 YES

0 NO

 Abstaining

e. System Access and Confidentiality of Library Records Policy Update

f. Alzheimer’s Association Caregiver Support Group Meetings

6. Adjournment

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on May 18, 2023 C. Atwater _____ offered the following motion and seconded by K. Gray _____

“Motion to adjourn the meeting at 5:12 pm.”

5 YES

0 NO

 Abstaining