

Williamson Public Library



6380 Route 21, Suite 1
Williamson, NY 14589
LIBRARY BOARD OF TRUSTEES MEETING
Thursday, August 18, 2022
4:30 PM

Present: M. Collins, President, N. Orbaker, Vice President, A. Prater, Secretary, K. Gray, Trustee, C. Atwater, Trustee, Director: K. Iraci, J. Corteville, Treasurer

Absent/Excused: C. Atwater excused at 5:15pm

1. Call to order at: 4:31 pm
2. Public Participation: none
3. Consent agenda-

a. Approval of Minutes from Previous Meeting

MOTION TO APPROVE: RESOLUTION 2022-95

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 _____ C. Atwater _____ offered the following motion and seconded by: _____ K. Gray _____

“Motion to approve the minutes of the July 21, 2022 Board of Trustees Meeting.”

_____ **5** **YES**

_____ **0** **NO** _____ Abstaining

b. Audit and Approval of the bills, payrolls and compensated time off

MOTION TO APPROVE: RESOLUTION 2022-96

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 _____ A. Prater _____ offered the following motion and

seconded by: __N. Orbaker_____

“Motion to approve

Audit and Approval of bills, bill payment, payrolls, compensated time off and payroll change and benefits:

Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2022 Abstract (8) Prior to Payment
Totaling: \$8,991.83
- 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Payroll 16, and Payroll 17 for 2022
Totaling: \$20,109.37

5) Transfer of \$26,000 from Chase Operating to the Chase Payroll account for payroll and benefit expenditures for Payrolls #18 and Payroll #19. Transfer of \$10,000 from the Operating Account to the Voucher account for Abstract (8) and \$7,000 from the Operating Account to the voucher account to cover the warrant of bills on Abstract 9 (2022). Transfer of \$30,000 from the CNB Operating Account to the Chase Operating Account.

- a) Chase Bank and Canandaigua National Bank Statements for July 2022
- b) Payroll Change for Payrolls 16 and 17 (2022).
- c) Journal Change Entry report for July 21, 2022 – August 18,2022.
- d) July Collateralization Statement for Canandaigua National Bank and Trust “

 5 YES 0 NO Abstaining

c. Treasurer’s Report

MOTION TO APPROVE: RESOLUTION 2022-97

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on Aust 18, 2022

 C. Atwater_____ offered the following motion and seconded by: __N. Orbaker_____

“Motion to approve the Treasurer’s Report for August 2022.”

 5 YES 0 NO Abstaining

d. Director’s Report

MOTION TO APPROVE: RESOLUTION 2022-98

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 ___K. Gray_____ offered the following motion and seconded by: ___A. Prater_____

“Motion to approve the August Director’s Report.”

___4___ YES ___0___ NO _____ Abstaining

4. Old Business

A. Gutters

MOTION TO APPROVE: RESOLUTION 2022-99

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 ___A. Prater_____ offered the following motion and seconded by: _____M. Collins_____

“Motion to approve the quote by Lake Country Gutters to seal portico gutter joints and endcaps that are failing and to install a new catcher by public entranceway,”

___4___ YES _____ NO _____ Abstaining

B. Auctions International

MOTION TO APPROVE: RESOLUTION 2022-100

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 ___K. Gray_____ offered the following motion and seconded by: _____N. Orbaker_____

“Motion to approve due to Auctions International receiving no bids on surplus carrels to retain the two single carrels in the storage shed and to donate to a non-profit organization or dispose of the double carrel due to lack of storage space.”

___4___ YES ___0___ NO _____ Abstaining

5. New Business

a. Youth Services Position

MOTION TO APPROVE: RESOLUTION 2022-101

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 _____ A. Prater _____ offered the following motion and seconded by: _____ K. Gray _____

“Motion to approve the position of Youth Services Specialist.”

___4___ YES ___0___ NO _____ Abstaining

B. Public Copier

MOTION TO APPROVE: RESOLUTION 2022-102

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 _____ K. Gray _____ offered the following motion and seconded by: _____ M. Collins _____

“Motion to approve the quote by ___Toshiba_____ to lease the public copier for ___39 months at \$49.50 per month with a charge of \$.0149 per image_____”

___4___ YES ___0___ NO _____ Abstaining

C. ALA Renewal

MOTION TO APPROVE: RESOLUTION 2022-103

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 _____ A. Prater _____ offered the following motion and seconded by: _____ M. Collins _____

“Motion to approve the renewal of membership to the American Library Association and Public Library Association for 10/01/2022 – 09/30/2023 for the Director of the Williamson Public Library with all publications and benefits of membership assigned to the Williamson Public Library mailing address.”

4 YES

0 NO

Abstaining

MOTION TO APPROVE: RESOLUTION 2022-104

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 N. Orbaker offered the following motion and seconded by: M. Collins

“Motion to approve to ban the patron known as Christopher K. from entering the library premises due to inappropriate conduct until the Library Board lifts the ban.”

5 YES

0 NO

Abstaining

6. Adjournment

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on August 18, 2022 M. Collins offered the following motion and seconded by K. Gray

“Motion to adjourn the meeting at 6:42 pm.”

4 YES

0 NO

Abstaining