## **Williamson Public Library**



## 6380 Route 21, Suite 1 Williamson, NY 14589 LIBRARY BOARD OF TRUSTEES MEETING Thursday, April 21, 2022 4:30 PM

Present: M. Collins, President, A. Prater, Secretary, K. Gray, Trustee C. Atwater, Trustee, Treasurer: J. Corteville, Director: K. Iraci,

Absent/Excused: N. Orbaker 1. Call to order at: 4:31 pm 2. Public Participation: none

3. Consent agenda-

Approval of Minutes from Previous Meeting	
MOTION TO APPROVE: RESOLUTION 2022-4	12

Williamson Public Library in	of Trustees of the Williamson  n Williamson, New York on Moderate and the following motion and se	arch 17, 2022K.
"Motion to accep of Trustees Meeting		e March 17, 2022 Board
4YES	0NO	Abstain
B. MOTION TO APPROVE	:: RESOLUTION 2022-43	
Williamson Public Library in	of Trustees of the Williamson In Williamson, New York on Ap Ithe following motion and sec	pril 21, 2022A.

"Audit and Approval of bills,	bill payment, payrolls,	compensated tim	ne off and
payroll change and benefits:			

Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2022 Abstract (4) Prior to Payment Totaling: \$6629.65
- 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Payrolls 7 and 8 for 2022 Totaling: \$23,301.80
- 5) Transfer of \$25,000 from Chase Operating to the Chase Payroll account for payroll and benefit expenditures for Payrolls #9 and Payroll #10. Transfer of \$5,000 from the Operating Account to the voucher account to cover the warrant of bills on Abstract 5 (2022). Transfer of \$30,000 from the CNB Operating Account to the Chase Operating Account.

b)	<ul> <li>a) Chase Bank and Canandaigua National Bank Statements for March 2022</li> <li>b) Payroll Change for Payrolls 7 and 8 (2022).</li> <li>c) Journal Change Entry report for March 17, 2022- April 21,2022.</li> </ul>				
-	March Collateralization S		•		ust "
4	YES	0_	NO		Abstaining
c. Tre	asurer's Report				
At a r at the	ION TO APPROVE meeting of the Board Williamson Public C. AtwaterK. G	d of Trustees Library in Wil	of the Wi liamson, l offered t	Iliamson Public New York on A he following me	pril 21, 2022
"Mot	ion to approve the	April 2022 T	reasurer's	Report"	
_4Y	'ES	0_NO _	A	bstaining	
d. Di	rector's Report				
At a r at the	ION TO APPROVE meeting of the Board Williamson Public C. Atwater	d of Trustees Library in Wil	of the Wi liamson,	lliamson Public New York on A	pril 21, 2022

seconded by:K. (	Gray		
"Motion to approve the	e April 2022 Direc	ctor's Report"	
_4YES	0_NO	Abstaining	
4. Old Business			
A. Tummonds			
MOTION TO APP	ROVE: RESOLU	JTION 2021-46	
held at the William	nson Public Librar ay ded by:A.	ees of the Williamson Public Lib ry in Williamson, New York on A offered the following	April
		of the Tummonds E Content via Pioneer Library	
_4YES	0NO	Abstaining	
b. PLS/HR Works Em	nployee Handbool	k	
at the Williamson Public	rd of Trustees of Library in Willian offe	I 2021-47 the Williamson Public Library h mson, New York on April 21, 20 ered the following motion and	

Leave for staff members th	nat care for a depe 19 and for depend e at home and due	Sovernment required COVID endent under age 18 years of dents over 18 years of age that e to special needs require
_4YES	0_NO	Abstaining
5. New Business		
A. 2022 Library Landsca	aping	
at the Williamson Public Li	of Trustees of the ibrary in Williamso offered	Williamson Public Library held n, New York on April 21, 2022 the following motion and
2022 for prepping, trimmin library beds, shrubs and tr	ig, weeding, weed ee maintenance w t a cost of \$200."	quote by Frey Landscaping for control, mulching and care of vith the removal of the "Hard The bid is under the amount
_4YES(	0NO	Abstaining
b. 2022 May Board Terr	n End	
c. FRIENDS BOOK SAL	_E	
D. Sodus Lost Book Pay	yment	
	of Trustees of the brary in Williamso	<b>21-49</b> Williamson Public Library held n, New York on April 21, 2022 d the following motion and

seconded by:A. Pra	ater		
reflecting a lost payment Library made out to the \made out to the Sodus F	accepted by che Williamson Public Public Library as p	he Sodus Public Library for \$17.99 eck from the Williamson Public c Library that should have been per the Library's and the System's rocedure was reviewed with the	
_4YES	0_NO	Abstaining	
6. Adjournment			
At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on April 21, 2022C. Atwater_offered the following motion and seconded byK. Gray			
"Motion to adjourn the meeting at 5:43 pm."			
4_YES	0NO	Abstaining	