

# Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES MEETING

Thursday, December 22, 2022

Present: M. Collins, President, A. Prater, Secretary, K. Gray, Trustee, C. Atwater, Trustee,  
Director: K. Iraci,

Absent/Excused: N.Orbaker , Vice President, , J. Corteville, Treasurer

1. Call to order at: 3:39 pm
2. Public Participation: none
3. Consent agenda-

## Approval of Minutes from Previous Meeting

### **MOTION TO APPROVE: RESOLUTION 2022-146**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 22, 2022 \_\_\_\_\_C. Atwater\_\_\_\_\_ offered the following motion and seconded by: \_\_K. Gray\_\_\_\_\_

**“Motion to approve the Minutes from the November 17, 2022 Board of Trustees Meeting.”**

\_\_\_4\_\_\_ YES

\_\_\_0\_\_\_ NO

\_\_\_\_\_ Abstaining

## B. Audit and Approval of the bills, payrolls and compensated time off

### **MOTION TO APPROVE: RESOLUTION 2022-147**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 22, 2022 \_A. Prater\_\_\_\_\_ offered the following motion and seconded by: \_\_\_\_\_C. Atwater\_\_\_\_\_

**“Motion to approve**

**Audit and Approval of bills, bill payment, payrolls, compensated time off and payroll change and benefits:**

Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2022 Abstract (12) Prior to Payment  
Totaling: \$6,709.96
- 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Payroll 24, 25 and Payroll 26 for 2022  
Totaling: \$32,849.28

5) Transfer of \$20,000 from CNB Operating to Chase Operating account. Transfer of 12,500 from the Chase Operating Account to to the Payroll account for payroll and benefit expenditures for Payrolls #1 and Payroll #2. Transfer of \$7,000 from the Operating Account to the Voucher account for Abstract (1).

- a) Chase Bank and Canandaigua National Bank Statements for November 2022
- b) Payroll Change for Payrolls 24, 25 and 26 (2022).
- c) Journal Change Entry report for November 17, 2022-December 22, 2022.
- d) November Collateralization Statement for Canandaigua National Bank and Trust “

  4   YES                                        0   NO                                             Abstaining

**c. Treasurer’s Report**

**MOTION TO APPROVE: RESOLUTION 2022-148**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 22, 2022   C. Atwater   offered the following motion and seconded by:   M. Collins  

**“Motion to approve the December Treasurer’s Report.”**

  4   YES                                        0   NO                                             Abstaining

**d. Director’s Report**

**MOTION TO APPROVE: RESOLUTION 2022-149**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 22, 2022 \_\_\_C. Atwater\_\_\_\_\_ offered the following motion and seconded by: \_\_\_\_\_K. Gray\_\_\_\_\_

**“Motion to approve the December Director’s Report.”**

**\_\_\_4\_\_\_ YES                                    \_\_\_0\_\_\_ NO                                    \_\_\_\_\_ Abstaining**

**4. Old Business**

**a. 2023 Holidays**

**MOTION TO APPROVE: RESOLUTION 2022-150**

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on December 22, 2022 \_\_\_\_\_C. Atwater\_\_\_\_\_ offered the following motion and seconded by: \_\_\_\_\_A. Prater\_\_\_\_\_

**“Motion to approve the revised 2023 Williamson Public Library Holidays to reflect New Year’s Day falls on Sunday, January 1 thus the library will be closed on Monday, January 2, 2023 for the New Year’s Day holiday.”**

**\_\_\_\_\_4\_ YES                                    \_\_\_0\_\_\_ NO                                    \_\_\_\_\_ Abstaining**

**b. RRLC Grant for Library Intern**

**c. PILOT and Levy Payover**

**5. New Business**

**a. Frontier Phone Contract and Changes**

**b. Board Meeting Dates 2023**

**MOTION TO APPROVE: RESOLUTION 2022-151**

