

Williamson Public Library



6380 Route 21, Suite 1

Williamson, NY 14589

LIBRARY BOARD OF TRUSTEES Special MEETING

Thursday, January 4, 2024

3:30 PM

Present: M. Collins, President, N. Orbaker, Vice President, A. Prater, Secretary, K. Gray, Trustee, K. Iraci, Director

Absent/Excused: J. Corteville, Treasurer, C. Atwater, Trustee

1. Call to order at: 3:41 pm
2. Public Participation: none
3. Consent agenda-

A. MOTION TO APPROVE: RESOLUTION 2024-1

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on January 4, 2024 ____N.

Orbaker_____ offered the following motion and seconded by: ____K.
Gray_____

“Motion to certify the Board auditing and approval of

Motion to certify the Board auditing and approval of

- 1) Payment of Bills and Check Signing for 2023 Abstract (12A) Prior to Payment
Totaling:\$1,518.44
- 2) 2) Electronic and Pre-Payment of Payroll, Payroll Processing fees, Employee Benefits and compensated time off for Abstract (12A) (2023)
Totaling:\$67.55

 4 YES

 0 NO

 Abstaining

3. Reports to the Board

4. OLD BUSINESS

a. 2024 Budget

MOTION TO APPROVE: RESOLUTION 2024-2

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on January 4, 2024

_____ K. Gray _____ offered the following motion and seconded by: _____ A. Prater _____

“Motion to approve the attached final 2024 budget with an adjustment in the expenditure line of an additional \$14.00 for Medical Insurance to reflect the previously approved 2024 stipend amounts and the addition of \$14 in Café revenues on the revenue line. ”

 4 YES

 0 NO

 Abstaining

5. New Business

a. 2024 Vacation Rollover

MOTION TO APPROVE: RESOLUTION 2024-3

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on January 4, 2024

_____ N.Orbaker _____ offered the following motion and seconded by: _____ K. Gray _____

“Motion to approve the paid time off rollovers and forfeiting of time as per Williamson Public Library Personnel Policy for vacation and personal paid time off banks.

 4 YES

 0 NO

 Abstaining

b. Personal Time

MOTION TO APPROVE: RESOLUTION 2024-4

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on January 4, 2024 ____M. Collins_____ offered the following motion and seconded by: ____A. Prater_____

“Motion to approve due to the initial awarding on November 7, 2023 of 22.5 hours of personal time, as per the Personnel Policy, on an employee’s one-year anniversary date and the hardship due to holidays and vacation coverage to fully utilize the time awarded by the end of the year, a one-time rollover of eight hours of Personal Time to be added to the employees 2024 paid time off personal bank.”

____4____ YES ____0____ NO _____
Abstaining

c. FFRPL Grant Annual Report

MOTION TO APPROVE: RESOLUTION 2024-5

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on January 4, 2024 ____K. Orbaker_____ offered the following motion and seconded by: ____M. Collins_____

“Motion to approve the FFRPL Annual Grant Report.”

____4____ YES ____0____ NO _____ Abstaining

A. ADJOURNMENT

MOTION TO APPROVE:

Adjournment

At a meeting of the Board of Trustees of the Williamson Public Library held at the Williamson Public Library in Williamson, New York on January 4, 2024 offered by ___A. Prater_____ the following motion and seconded by ___K. Gray_____

__4__ YES

_0__ NO

_____ Abstaining